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	CITY GROWTH A	ND RESOURCES COM	MITTEE BUSIN	ESS PLANNE	R			
	The Business Planner details the reports which have been in	structed by the Committee as we	ell as reports which the	e Functions expect	to be submitting fo	or the calend	ar year.	
Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
		21 September 2022						
	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.3		
	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord	Resources	4.1		
v Auction- ve avenue of asset disposal ject	To request committee approval to undertake a pilot project to take surplus assets to property auction for disposal.		Peter Thatcher	Corporate Landlord	Resources	4.1 & 4.4	D	This project/ report has been delayed due to unfilled posts and re- organising of priorities within the team.
placement ime	To present the current position of the programme for Fleet Vehicles and Assets		John Weir	Operations and Protective Services	Operations	1.1.5		
	To inform members of the results of the initial STAG based option appraisal and to seek authority to proceed to the detailed STAG appraisal phase.		Tony Maric	Strategic Place Planning	Commissioning	2.2.1 & 2.2.2		
rt Corridor			Tony Maric	Strategic Place Planning	Commissioning	2.1.1 & 2.1.2		
- 8, Woodlands	the surplus property comprising Units 1 – 8, Woodlands Road, Dyce,		Peter Ward	Corporate Landlord	Resources	4.1 & 4.4		
- 8,)isposal of Woodlands	Also seeking authority to proceed with 'quick win' options identified in detailed appraisal report. Disposal of Woodlands the surplus property comprising Units 1 – 8, Woodlands Road, Dyce, Aberdeen	detailed appraisal report. Disposal of To advise the committee of the outcome of the closing date for the sale of Woodlands the surplus property comprising Units 1 – 8, Woodlands Road, Dyce,	detailed appraisal report.	detailed appraisal report. Peter Ward Corporate Disposal of Woodlands To advise the committee of the outcome of the closing date for the sale of Woodlands Peter Ward Corporate Landlord	detailed appraisal report. Peter Ward Corporate Disposal of Woodlands To advise the committee of the outcome of the closing date for the sale of Woodlands Peter Ward Corporate Landlord Landlord Landlord Landlord	detailed appraisal report. Disposal of To advise the committee of the outcome of the closing date for the sale of Woodlands the surplus property comprising Units 1 – 8, Woodlands Road, Dyce,	detailed appraisal report. Peter Ward Corporate Landlord Resources 4.1 & 4.4

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Reference		Explanation if delayed, removed or transferred
11	Berryden Corridor Active Travel Connections	To provide an update on project progress and to seek approval of the outline business case.		Katherine Duncan	Strategic Place Planning/Capital	Resources	1.1.4, 1.1.6		
12	Proposed Disposal of Oscar Road Site	To advise the committee of the results of the recent closing date to receive offers for the disposal of the site		Peter Thatcher	Strategic Place Planning	Resources	4.1 & 4.4		
13	Aberdeen City's Strategic Housing Investment Plan 2023/24 – 2027/2028 (ANNUAL REPORT)	Seek approval of the Strategic Housing Investment Plan (SHIP)		Mel Booth	Strategic Place Planning	Commissioning	1.1.7		
14		Provide an update on the Aberdeen City affordable housing delivery programme.		Mel Booth	Strategic Place Planning	Commissioning	1.1.7		
15	Place Based Investment Programme	To seek approval of funding to projects from the Place Based Investment Programme.		Stuart Bews	City Growth	Commissioning	1.1.7		
16	Wallace Tower	To advise committee of the outcome of the consultation regarding the proposed disposal of this Common Good property following receipt of an asset transfer request to purchase Wallace Tower by the Tillydrone Community Development Trust, and progress the submission of a petition to the court to receive authority to dispose of this Common Good Property under the Land Disposal (Scotland) Regulations 2010		Cate Armstrong	Corporate Landlord	Resources	4.1 & 4.4		
17	Torry Heat Network - Fourth Progress Report	This report updates the Committee on the progress made with the Torry Heat Network project and seeks approval of a number of recommendations		Bill Watson	Capital	Resources	1.1.2, 1.1.7, 2.1.1 & 4.1		

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18	Recycling Centre	Council on 24/8/22 agreed to note the initial information provided in the report about the fire at Altens East Waste and Recycling Centre and instruct the Chief Officer - Operations and Protective Services to report back to the next meeting of the City Growth and Resources Committee with details of the contractual, financial, and operational implications, including assurance about how the council has mitigated financial exposure		Mark Reilly	Operations and Protective Services	Operations		D	Due to the ongoing nature of the various workstreams at Altens East Waste and Recycling Centre, it is not yet possible to provide a comprehensive report to the Committee, a report will be brought to the Finance & Resources Committee at the earliest possible opportunity. Details of known financial implications will be included in the Council Financial Performance report for Quarter 2
19	Request for Bank and Pension Fund Guarantees	The purpose of this report is to consider the requests for financial guarantees from external organisations with which the Council currently has a financial relationship and to amend the financial terms where necessary.		Jonathan Belford	Finance	Resources	1.1.10 & 1.1.12		
20	Aberdeen - A Real Living Wage City	Seek endorsement from the members to support the development and implementation of an action plan to enable Aberdeen to be a Real Living Wage City and appoint an elected member as the champion for this endeavour.		Jim Johnstone	City Growth	Commissioning	3.2		
21			02 November 2022 (Special Meeting)						
	Council Financial Performance, Quarter 2 2022/23	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		
	Climate Change Report 2021-22	To approve and sign the annual ACC Climate Change Report 2021-22, before submission of the report to the Scottish Government to meet statutory requirements.		Jenny Jindra	Strategic Place Planning		2.1.3 & 2.1.6	т	To be transferred to Net Zero, Environment and Transport Committee as a result of the Terms of Reference.
24			07 December 2022						

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25	Investment for Works at Riverbank School to Accommodate the Relocation of St. Peter's School	Council on 3 March 2020 agreed to instruct the Chief Officer Corporate Landlord to take forward the proposals for investment for works at Riverbank School to accommodate the relocation of St. Peter's School once Riverbank School relocates to the City Growth and Resources Committee on 28 October 2020 with an indicative programme. Council on 10 March 2021 agreed to note that also included within the General Fund Capital Programme is £500,000 for the relocation of St Peters RC School to the current Riverbank School site is added to the Capital Plan and instruct the Chief Officer - Corporate Landlord to take forward design development to allow the full business case and construction costs to be reported to the City Growth and Resources Committee in advance of the 2023 budget process. Education Operational Delivery Committee on 8th September 2022 agreed to instruct the Chief Officer Capital to submit the refurbishment of the Riverbank School building project as a priority project for LEIP phase 3 funding and to report back to the Education and Children's Services Committee with an update on the outcomes of the funding bid and recommendations on next steps"		Andrew Jones/Maria Thies	Corporate Landlord	Resources	4.1	D	Given the decision at EODC on 8/9/22 (see column B) a report will be submitted in January 2023
		To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.3		
27	and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.	There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		
	Grants	The CG&R Committee on 3 February 2022 agreed to instruct the Chief Officer - Strategic Place Planning, given the long term nature of the project, to bring back update reports on a quarterly basis.		Nicky Laird	Strategic Place Planning	Commissioning	3.2		
29		The CG&R Committee on 21/6/22 agreed to instruct the Chief Officer - Strategic Place Planning to report back to this Committee with the Outline Business Case and next steps by December 2023.		Ken Neil	Strategic Place Planning	Commissioning	3.2 & 3.3		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate	Reference		Explanation if delayed, removed or transferred
30		sites in Appendix E (together with the associated planning risks) for the solar park array and the hydrogen production and refuelling facility and instructs the Chief Officer City Growth, in consultation with the Chief Officer Corporate Landlord to provide an update on Site Selection and any associated commercial terms at the next meeting of this Committee	21/6/22 noted - The joint venture with BP has been established and the JV team	Richard Sweetnam/Jim Johnstone	Corporate Landlord / City Growth	Resources			
31		Approval of new corporate guidance for public art commissioning and caretaking, including the establishment of a Public Art Panel to support and coordinate delivery processes.		Elspeth Winram	City Growth	Commissioning	2.1.2		
32	, , , , , , , , , , , , , , , , , , ,	Council on 24/8/22 agreed to instruct the Chief Officer - Corporate Landlord to enter in discussions with the Scottish Government to acquire the land at Wellington Road and to report back the outcome of those discussions at the next City Growth and Resources Committee		Stephen Booth	Corporate Landlord	Resources			
33			2023						
34		maximising local economic impact and an integrated approach by the Council to supporting businesses and the delivery of investment opportunities The Committee on 3/2/22 agreed to defer this. At the city region level, stakeholders are discussing a refresh of the 2015 Regional Economic Strategy. In light of this work, and its focus	The CG&R Committee on 21/6/22 noted - The development of the CWB action plan requires further consultation both internally but also with the Scottish Government as it moves forward with its commitment to pass a CWB act during this parliament. Given this, the CWB action plan will be presented to committee by February 2023.	Jim Johnstone	City Growth	Commissioning	2.1.1 & 3.3		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate			Explanation if delayed, removed or transferred
		The CG&R Committee on 3/2/21 agreed to instruct the Chief Officer – Operations and Protective Services to bring a report on the final Flood Risk Management Strategies and Plans to this Committee at the first possible meeting following the end of the consultation	The consultation for the draft Flood Risk Management Plans was completed in December 2021 and the final local FRMPs will be published in December 2022. The report will come to the first available committee in 2023, once the new committee structure has been set.	Claire Royce	Operations and Protective Services	Operations	3.2		
35	Programme 2023 - 2024 (ANNUAL REPORT)	This report is Business Critical to spend the allocated capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2023/2024. This is presented as a provisional programme and Members are asked to approve specific schemes where detailed and the budget headings for the remainder. In addition provisional programmes for 2024/25 and 2025/26 are also included where possible.	Council Budget Meeting in March 2023	Paul Davies	Operations and Protective Services	Operations	1.1, 2.1.1 & 2.2		
36									
37		The Council on 28/2/22 agreed to instruct the Chief Officer - Corporate Landlord within the context of available funding, to update the Council's Building Performance criteria to ensure that it is compliant with Scottish Government's voluntary Net Zero Public Buildings Standards for all new build or significant refurbishment projects and to seek funding opportunities to upgrade existing building stock, including all required feasibility assessments to allow the building assets to meet Energy Efficiency Standard for Social Housing (EESH2), or to reduce carbon usage within the portfolio and create pathways to Net Zero, and report back to the City Growth and Resources Committee on progress before March 2023;		Stephen Booth	Corporate Landlord				
	Ellon Park & Ride to Garthdee Transport Corridor Study (Bus Partnership Fund)	The Committee on 3/2/22 agreed to instruct the Chief Officer - Strategic Place Planning to report back to this Committee with the Outline Business case and next steps by December 2023.		Kevin Pert	Strategic Place Planning	Commissioning	3.2 & 3.3		
38	Events 365 Update & Forward Plan	To report on the 2016 Events Plan (events, key performance indicators); to agree a plan for the next three years	to be submitted prior to March 2023	Matthew Williams	City Growth	Commissioning	2.1.2 & 3.2		
40			TO BE CONFIRMED						

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate			Explanation if delayed, removed or transferred
41	Scottish Government Funding	Council on 5/3/18 agreed as part of our commitment to Civic Leadership and Urban Governance instruct the Chief Executive to bring a report to the City Growth and Resources Committee working with partners to include our ALEOs, Aberdeen and Grampian Chamber of Commerce, Aberdeen Burgesses Federation of Small Businesses, Opportunity North East, and Scottish Enterprise to assess the impact on Aberdeen of Scottish Government funding in comparison to the funding received by other local authorities and identify how the council can encourage the Scottish Government to provide a better financial settlement for Aberdeen.		Richard Sweetnam	City Growth	Commissioning	1.1 & 3.2		
	Marywell to A956 Wellington Road – Cycle Path (RCD5394) 19/20	in due course.	As of 01/09/21 - Sustrans Places for Everyone fund is currently closed to new applications until spring 2022 at the earliest, with funding for 20/21 and 21/22 having been diverted to support Spaces for People initiatives to aid physical distancing, encourage walking and cycling and support Covid recovery. Officers will engage with Sustrans as soon as funding streams open again for new bids.	Alan McKay	Capital	Resources	3.2		
42	Transport Delivery Programme	The CG&R Committee on 5 December 2019 agreed to instruct the Chief Officer – Strategic Place Planning and Chief Officer – Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger-scale interventions recommended in the SUMP and the City Centre Masterplan, as well as projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform the Capital budget process and report this programme back to Committee in due course.		Will Hekelaar/ Joanna Murray	Strategic Place Planning	Commissioning	3.2 & 3.3		
43		The CG&R Committee on 3/2/2021 agreed to instruct the Chief Officer – City Growth, to investigate alternative ways to deliver a living wall in the city centre and to report back to the May meeting of the Committee. The CG&R Committee on 11/5/2021 agreed to retain this item on the planner for the timebeing.	A report will be brought back to Committee by officers if and when funding streams become available	Stuart Bews	City Growth	Commissioning			

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2	Report Title		Update	Report Author	Chief Officer	Directorate			Explanation if delayed, removed or transferred
45	Infrastructure Improvements to support increased numbers of Electric Vehicles within the council fleet	The CG&R Committee on 11/5/21 agreed to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet		Stephen Booth	Corporate Landlord	Resources			
45	External Transportation Links to Aberdeen South Harbour	The CG&R Committee on 25/8/21 agreed that subject to approval by the UK and Scottish Governments, instruct the Chief Officer - Capital to progress the next stages of project delivery, including but not limited to, surveys and investigations, design development, obtaining all necessary approvals, permissions, licences, agreements and consents required to develop the design and an Outline Business Case for the project and to report back to this Committee and the City Region Deal Joint Committee upon completion in 2024, and to provide an update if not completed by that time.		John Wilson	Capital	Resources			
47		Full Council on 3/3/20 agreed to instruct the Chief Officer City Growth to evaluate the Energy Transition Zone Training and Jobs Plan and report back to the Council's City Growth and Resources Committee on 28 October 2020 on the extent to which local people are accessing training or job opportunities that are generated if any development occurs.	A key element of the overall business case for the ETZ, being led by Opportunity North East, is that Aberdeen Harbour is the location of choice for developers and suppliers to the ScotWInd East Region Sites. In resposne, Skills Development Scotland, supported by NESCOL is leading a workstream that will focus on development of an energy transition skills programme, that will also involve the Council and the universities so that local people in the city are able to access new training and jobs opportunities in offshore wind, carbon capture, utilization and storage (CCUS) and Hydrogen. It is also intended to promote and stimulate broader 'green skills' that will also be in demand as the city responds to the net zero vision and the Council's own Route Map.	Angela Taylor	City Growth	Commissioning	3.2		

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48	Bus Companies	for the Council. The CG&R Committee on 28/10/20 agreed that given that First Bus has indicated it is no longer for sale, instruct the Chief Officer – Strategic Place Planning to report back to the City Growth and Resources Committee in February 2022 with the steps that would be necessary to establish the setting up by the Council of a municipal bus company as part of the Council's commitment to green energy and net zero and in order to fulfil	On 24 June 2022 the Transport (Scotland) Act 2019 (Commencment No.5) Regulations 2022 came into force. This means that authorities are now able to operate local bus services using a PSV licence, providing they are satisfied that the provision of such services will contribute to the implementation of their relevant general policies. To aid local transport authorities who wish to proceed with this option, Transport Scotland have produced an information note summarising obligations that should be considered. This can be viewed here: Information note: The local authority run services provision in the Transport (Scotland) Act 2019 Transport Scotland. This does not go as far in terms of guidance, as Officers had pushed for, but Officers will now be in a position to report back to the next available Committee.	Steve Whyte/ Chris Cormack		Resources	1.1.8 & 3.2		
49	Freeport/Greenport update	The CG&R on 11/5/21 agreed to instruct the Chief Officer - City Growth to report back to this Committee on the development and outcome of any proposals if they progress.	Chief Officer – City Growth reported back to the Council meeting on 25 August 2022 on the submission of the North East of Scotland Green Freeport bid. At the time of writing, the outcome of the bidding process is not known.	Jamie Coventry	City Growth	Commissioning			
50	Integration - Governance	The CG&R Committee on 3/2/22 agreed to instruct the Director of Resources and Director of Commissioning to continue discussions with Aberdeen Heat and Power regarding future opportunities for integrating hydrogen into District Heating and report the outcomes to a future meeting of this Committee		Barry Davidson / Andrew Collins	Commercial and Procurement	Commissioning			

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51	Asset Plans	The CG&R Committee on 26/09/19 agreed to note that the Chief Officer – Strategic Place Planning would undertake the consultation on the draft Asset Plan template as outlined within this report and report the outcomes to a future meeting of this committee. Council on 10/03/21 agreed that given the significant impact on the development industry in the last 12 months, to instruct the Chief Officer - Strategic Place Planning to report to the City Growth and Resources Committee by the end of 2021 on the legally binding developer obligations that have been signed with the Council The CG&R Committee on 3/2/22 agreed to defer this. The recent publication of the Draft National Planning Framework 4 (NPF4) and draft Development Plan Regulations, building on the provisions of the Planning (Scotland) Act 2019, and associated proposed infrastructure levy, may now have superseded the proposals to develop asset plans. In the absence of a clear route forward it is recommended to provide a service update when more information is known on the Scottish Governments position on the current consultations and the possible introduction of an infrastructure levy.		David Dunne/David Berry	Strategic Place Planning	Commissioning	3.2		
52	Net Zero Aberdeen Routemap & Aberdeen Adapts	The Council on 28/2/22 agreed to instruct the Chief Officer - Strategic Place Planning to report back to the City Growth and Resources Committee on an annual basis on progress towards the objectives of both Net Zero Aberdeen Routemap and Aberdeen Adapts and to revise them at least every five years, and sooner as may be necessary		David Dunne	Strategic Place Planning				
53	Appraisal	multi storey blocks to consider future development and investment opportunities; and (2) to instruct the Chief Officer - Corporate Landlord to report back the outcome from the option appraisal of (1) above to the City	The CG&R Committee on 21/6/22 noted - The report had been delayed due to resourcing issues. Issues are being addressed and report will be brought back to the next appropriate committee.	Ian Perry/Bill Watson	Corporate Landlord	Resources	4.1		

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Sustainable Drainage System (SUDS) Section 7	the boundaries or curtilage of a private property to be adopted by Scottish Water, the local authority or a public body, and as such SEPA seeks a guarantee for the long term maintenance and sustainability of any SuDS implemented.	The CG&R Committee on 03/08/22 noted - The Legal and Developer Obligations teams have not had any responses from other Local Authorities and are still looking into ways of passing on maintenance liabilities for SuDS to developers/landowners. Until this has been determined we cannot recommend signing the Section 7 Agreement A Service Update was circulated on 25/8/22	Claire Royce	Operations and Protective Services	Operations	3.2 & 3.3		
54 Tillydrone Primary School	Council on 24/8/22 agreed that in light of the best value consideration referred to in the Council Financial Performance report, to instruct the Chief Officer - Capital to retender the 3-stream Tillydrone Primary School project, and report back to the next appropriate City Growth and Resources Committee		John Wilson	Capital	Resources			
Housing Capital Council Led New Build Projects	Council on 24/8/22 agreed that in light of the best value consideration referred to in the Council Financial Performance report, to instruct Chief Officer - Capital to pause the four Housing Capital Council-led new build projects as recommended in Appendix 5, to evaluate the actions to be taken, assess best value and where appropriate retender work packages. The outcome of this exercise would be reported to the next appropriate meeting of City Growth and Resource Committee		John Wilson	Capital	Resources			
Queen Street - Outlin Business Case	Council on 24/8/22 agreed to instruct the Director of Resources to bring back an Outline Business Case for Queen Street to a future City Growth and Resources Committee meeting, which included design proposals for an Urban Park which included an option that incorporated the demolition of the former Police Scotland building		Steve Whyte	Resources	Resources			
Bucksburn Academy Extension - Outline Business Case	The EODC on 08/09/22 agrred to note that officers had completed a feasibility study on the proposed permanent extension to Bucksburn Academy, and instruct the Chief Officer – Corporate Landlord to report back to the Finance and Resources Committee with an outline business case for consideration.		Andrew Jones/Maria Thies	Corporate Landlord	Resources			
St Machar Academy - Removal of Unused Modular Classroom Buildings - Feasibility Study 59	The EODC on 08/09/22 agreed to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to consider the options for the removal of unused modular classroom buildings at St Machar Academy, and for carrying out general improvements to the outdoor space at the school, and to present a costed outline business case to the Finance and Resources Committee for consideration.		Andrew Jones/Maria Thies	Corporate Landlord	Resources			
59 60								